

DEPARTMENT OF CONSUMER PROTECTION
JOB OPPORTUNITY
Durational - Consumer Protection Inspector (Food)
FOOD AND STANDARDS DIVISION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current examination list and Lateral Transfers (see eligibility requirement below).

Location: 165 Capitol Avenue, Hartford, CT

Job Posting No: 104327

Hours: 40 Hours / Week – durational position

Salary: AR 21 / \$56,307 - \$71,108 annual
NEW HIRES TO STATE EMPLOYMENT START AT MINIMUM

Closing Date: Friday, June 21, 2013

Position Description: Anticipated duties of this Consumer Protection Inspector (Food) position within the Food and Standards Division of the Department of Consumer protection include, but are not limited to; Inspects premises, vehicles, equipment, products, processors and distributors of food, kosher food and food products to ensure compliance with state and federal laws, regulations and standards to include Hazard Analysis Critical Control Point (HAACP) evaluations; inspects products for adulteration, correctness of weight and accurate, honest labeling and advertising; checks caterers for approved rabbinical supervision; investigates complaints including those regarding fraud and misrepresentation in sale of kosher foods; secures samples for analysis and testing; testifies at hearings and in court; gathers information and writes reports; may inspect and test commercial scales; may assist in training of new inspectors; may speak before the public as assigned; may assist in performing inspections in other regulated areas in emergency situations; performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED / KNOWLEDGE SKILL AND ABILITY: Knowledge of relevant state and federal laws, statutes and regulations; knowledge of inspection and investigation methods and techniques; interpersonal skills; oral and written communication skills; ability to utilize computer software. Knowledge of food and kosher food processing, production, marketing and distribution; knowledge of food sanitation and bacteriology; knowledge of personal hygiene as related to food production; knowledge of religious laws involving kosher food; should be able to tolerate foods, particularly allergens.

Eligibility Requirement: Candidates must have applied for and passed the Consumer Protection Inspector (Food) exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Special Requirement:

1. Incumbents in this class may be required to travel (in and out of state).
2. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

Working Conditions: Incumbents in this class may be required to lift heavy objects such as cases of food, bags of flour or cartons of manufactured goods, exposed to moderately disagreeable conditions and required to work in tiring positions.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter which states their interest and suitability for the position and whether they are on a current Consumer Protection Inspector (Food) exam list or hold the title; a resume; their last two (2) current annual performance evaluations; and an Application for Employment to:

Linda Shackett-Blue, Human Resources
DAS / SmART-HR
165 Capitol Avenue, 5TH Floor-East
Hartford, CT 06106
Confidential Fax: (860) 622-2968(preferred method)
Email: linda.shackett-blue@ct.gov

Applications must be received by the closing date above. Incomplete application packages will not be considered. Interviews will be limited to those whose experience and training most closely meet the requirement of this position. **Due to the large volume of applications received, we are unable to provide confirmation of receipt or status updates during the recruitment process.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.